



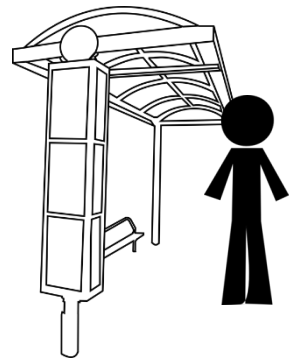
UNIVERSITY OF  
LINCOLN

Date Received

# FINANCIAL ASSISTANCE FUND TRAVEL GRANT 2017/18 APPLICATION FORM

Only complete this form if you are:

- an enrolled University of Lincoln Undergraduate student
- eligible for the maintenance element of Student Finance\*
- have to pay to travel to attend the University from your permanent home address and live in **Lincolnshire** or **North Lincolnshire** (outside the area covered by the standard Megarider bus ticket – see Stagecoach ticket area map - <http://lincn.eu/jtvj>)



\*According to your 2017/18 Student Finance application assessment.

Surname	
First Name	
Student ID	



Applications may be handed into the Student Support Centre or posted to Student Funding Team, Student Support Centre, University of Lincoln, Minerva Building, Brayford Pool, Lincoln, LN6 7TS. Queries to [studentfundingteam@lincoln.ac.uk](mailto:studentfundingteam@lincoln.ac.uk)

## APPLICATION GUIDANCE

- The University of Lincoln Financial Assistance Fund Travel Grant has been created in recognition of the rural nature of Lincolnshire and North Lincolnshire. It's intended as a **contribution** to the travel costs incurred by eligible undergraduate students who attend University from their permanent home address.
- Your permanent home address must be within Lincolnshire or North Lincolnshire, but not within the area covered by the Stagecoach Megarider bus ticket. The Megarider bus ticket covers the city centre and extends as far as Skellingthorpe, North Hykeham, Waddington, Branston, Heighington, Washingborough, Nettleham & Ermine.
- You must be able to demonstrate that your permanent home address is in Lincolnshire/North Lincolnshire but outside the areas covered by the Megarider bus ticket – see evidence required below.
- You must be eligible for the maintenance element of student finance – per your latest Student Finance entitlement documentation.
- Any travel costs covered by other funders will taken into account e.g. PIP, DSA, the travel element of student finance, University of Lincoln Financial Assistance Fund, etc.
- The Fund will be open from 1<sup>st</sup> November 2017 until 25<sup>th</sup> May 2018\* (\*the fund may close earlier if funds become exhausted). Where applications remain incomplete at the closing date, they will not be considered.
- Awards do not have to be repaid.
- Awards will range from £50 to £250. However, the actual level of award will be decided depending upon available funds and number of applications received.
- If a grant is awarded it does not automatically mean that this Fund will be available in future years so should not be relied upon as a source of income.
- The Grant's funders (The University of Lincoln) will be provided with statistical information relating to awards made.

Your signature on the application form confirms that you have read and understood the guidance and that you agree to comply with the terms of any award made.

### To apply:

Please complete the following form in its entirety and submit it, **along with a copy of your tenancy agreement (if applicable) and your most recent 2017/18 Student Finance Notification – all pages.**

Completed forms should be posted or handed in to the Student Funding Team at the address provided. In some instances we may need to contact you for further details.

## Your Personal Details

Your title (tick one box only)      Mr  Mrs  Miss  Ms

First name(s)

Surname

Gender      Male       Female       Date of Birth  /  /

Contact Telephone Number

Contact Email Address

In most instances we will contact you by **email** (via your University **and** personal email address, if provided). However, award decision letters may be sent by post. Please provide your preferred postal address:

Postcode:

## Travel Details

Number of days at University timetabled per week

Daily travel cost

## Bank Details

If successful, your grant will be paid to you by BACS transfer. Please provide your bank details below (please ensure that you write clearly):

Bank Account Number  Sort Code

**Student Declaration and Signature:** By signing and submitting this application, you attest to the accuracy of the information & evidence you have provided. Your signature on this application form confirms that you agree to your data being shared with the Fund's provider for statistical purposes only. Any information contained within this application, later found to be incorrect or untrue, may result in disciplinary action being taken by the University.

Name:	
Date:	
Signature:	

**For office use only:**

**Logging on checks:** Logged on by (initials)  Date

Checked & Printed: QLS  HEBSS/SIS  Tech1

Notes from logging-on/evidence check:

**Assessment:**

Amount awarded £

Notes from assessment:

Assessor (initials)

Second checker (initials)

Date:

Date:

Date Payment request sent to the Finance Department:

